# MsgSave.com

Email archiving software for Microsoft Outlook

# **Email overburden problem**

Given the rapid growth in email, many businesses are unable to effectively manage, share and retrieve emails and therefore face risk with legal compliance and waste time finding old emails. With email growing exponentially companies require a fast, automated approach to email management without reliance on Microsoft exchange.

## MsgSave solution

MsgSave is rapidly becoming an international standard for easily archiving email messages within Microsoft Outlook.



MsgSave email management software has been designed to improve archiving, auditing and email sharing. Archive outlook emails to a storage device or manage and retrieve email across the whole organisation providing regulatory compliance, business continuity and eDiscovery. Save emails to predefined folders with, or without attachments. Filenames can be configured with date and time stamps, sender, recipient and subject etc.



MsgSave Version 5 comes in Standard, Pro and Remote editions providing a solution to meet each client's needs. Designed to provide managers or colleagues with fast centralised access to company email messages and help comply with the Sarbanes-Oxley (Sox) law case which identified the legal requirement for Companies to permanently save, archive and quickly retrieve email.



Save on time, save on money, save on stress. Use MsgSave.

### **Benefits:**

- Protect against staff deleting emails prior to backup
- Enforce standardised email saving protocols
- Share emails and improve email collaboration
- Reduce your mailbox size to improve performance
- Save time by saving emails automatically or in bulk
- Fast email retrieval with improved accessibility
- Email transparency and portability
- Improved email security
- Find emails without relying on MS Exchange mail store
- No need to restore Exchange backup to find old emails
- Easy email management for all levels of an organisation



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### Features:

- Automatically backup or move specific email folders
- Configurable filename options
- Save complete folders at the click of a button
- Save folders to mapped locations on a storage device
- Automatic unattended backup
- Save from multiple mailboxes
- Lock configurable settings to restrict standards
- Save to FTP location (MsgSave Remote version)
- Configurable settings allowing default copying
- Save .msg files to USB stick/ hard drive/ storage device
- Integration with MS Outlook
- Can save emails with or without attachments
- Configure email file naming convention to suit company email filing protocols.











